UTA Data Repository Scope & Policy

Scope

The UTA Dataverse is part of the Texas Data Repository, and it serves as an open access repository for the sharing and preservation of The University of Texas at Arlington (UTA) research data. While, the UTA Repository Research Commons provides a place for the capture of documents, presentations, and papers relating to teaching, research, and other institutional activities, the UTA Dataverse Repository is specifically focused on making available the data product of research endeavors at the university. The repository contains data sets produced by the UTA community that are available for public access and reuse. Data sets deposited to the UTA Dataverse are given a citation and persistent link, increasing attribution, usage tracking, impact measurement, and visibility of research.

Benefits of Deposit in UTA Dataverse

- Sharing your data — The UTA Dataverse gives you a convenient and reliable place to collect, share, and preserve your research data.
- Persistent links — By publishing your data in the UTA Dataverse, you give your data a DOI, making it easy for others to cite reliably and increasing your scholarly impact.
- Preservation — Ensure the long-term storage, preservation, and retrieval of your data, through the Texas Digital Library and the Texas Data Repository's adherence to standards and best practices for digital archiving and preservation.
- Compliance with grant requirements — The UTA Dataverse can help you comply with funding agency requirements to publish and archive your research data. Check your award letter or this agency chart to know grant deposit requirements.
- Restricted access to your data — The UTA Dataverse allows you to share your data and works-in-progress with a select group of colleagues, version your data, and openly publish it when you are ready.
- Local support from your library — You can rely on your librarian to help guide you in preparing your data set for deposit into the UTA Dataverse. Please contact the research data services team (dataCAVE@uta.edu) to set up a consultation.

Data Submission & Eligibility

The UTA Dataverse welcomes deposits from current UTA faculty, staff, students, and delegated agents of UTA, including non-academic departments (e.g., The Shorthorn) with a valid NetID and password. Data from multi-institutional collaborations must include at least one participant actively employed by or enrolled at UTA. Submissions must be the intellectual property of the university or university owned materials. It is recommended that depositors review the University of Texas at Arlington's Intellectual Property Handbook and the UT System Intellectual Property Policy and Guidelines. By submitting data in the UTA Dataverse, the

depositor acknowledges and grants UTA the rights to preserve and distribute the work via the current data repository.

General metadata guidelines for the UTA Dataverse can be found in the UTA Dataverse Description Guidelines. Complete information on specific metadata fields and definitions can be found in the [Texas Data Repository Metadata Dictionary](#).

Structure and Content Guidelines

 The UTA Dataverse accepts any file types, including all widely used proprietary and nonproprietary spreadsheet, sensor and instrument data, surveys, imagery, video, and document file formats. Research data can be deposited from all disciplines. All data is publicly available; therefore, the UTA Dataverse cannot accept data that contains confidential or sensitive information.

Items may only be deposited by UTA affiliates, and the validity and authenticity of the content of the submissions is the sole responsibility of the depositor. Any copyright violations are entirely the responsibility of the depositor(s). If the repository manager(s) receives proof of copyright violation, the relevant item will be removed immediately.

The structure of the UTA Dataverse is that datasets are published directly unless associated with a larger body of research. Data associated with a research unit, a large multi-level project, or a particular division or center may be better structured if housed within a sub-Dataverse.

The following are the steps to setup a sub-Dataverse within UTA's Data Repository:
1. The entity or individual responsible for creating and maintaining the sub-Dataverse should be familiar with the TDR and UTA Dataverse policies
2. The responsible party should decide on the structure of the sub-Dataverse (e.g., whether it includes further sub-Dataverses and the permission levels)
3. The responsible party can establish a new sub-Dataverse at any time by logging into TDR by choosing Univer. of Texas Arlington as the institution and signing in with their NetID and associated password. The sub-Dataverse, upon creation, will undergo review before it is published. It is recommended to contact Peace Ossom-Williamson ([peace@uta.edu)](mailto:peace@uta.edu) if there is interest in setting up a sub-Dataverse.

Access, Security, and Preservation
The Texas Digital Library actively provides services to ensure the accuracy, integrity, authenticity, and permanence of the digital content that it manages, as well as the security of the services and platforms. Texas Data Repository provides basic, bit-level preservation through fixity checks and the secure backup of deposited content for a minimum period of ten years after it is deposited. Long-term preservation of Texas Data Repository content, beyond the ten-year retention period, is subject to the Texas Digital Library's selection criteria, appraisal of the content, and budgetary and technical support of resources. Selection criteria priorities include research data associated with publications and stand-alone data with high research value.

Unless otherwise stipulated by the specific terms of use, datasets found in the Texas Data Repository can be reused for a series of purposes, including reproducing, displaying, performing, or giving to third parties in any format or medium. Those reusing content should abide by the Creative Commons BY License Attribution 4.0 International. For more information, see the Texas Data Repository Community Norms.

Withdrawal
Items may be deaccessioned from the repository for the following reasons:
- o Copyright violation
- o Legal requirements and proven violations
- o National security
- o Falsified research
- o Confidentiality concerns
- Items may also be deaccessioned from the repository by the depositor.

Terms of Use
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1. quality of researcher uploaded content, format, metadata, or lack thereof;
2. confidentiality, privacy, intellectual property, or copyright issues related to researcher uploaded content and metadata;
3. representations or warranties made by the researcher about uploads;
4. any loss of or damage to uploads, either in whole or in part, from whatever cause.

See the Texas Data Repository General Terms of Use or the Texas Data Repository policy page.