The University of Texas at Arlington Library
ANNUAL REPORT ▪ 2004-2005

**The University
of Texas at Arlington Library
Annual Report
2004 - 2005**

Contents

The purpose of the *Annual Report* is to document and communicate the significant accomplishments, initiatives, and contributions of The University of Texas at Arlington Library and its staff. The *Annual Report* also recognizes the important contributions of the Library donors.

A library's mission should be reflected in its activities. I think you will see in the following pages that the progress the UT Arlington Libraries has made over the past year (2004-2005) is indeed reflective of the library's role as an integral—I would go further and say vital—part of the academic enterprise at the university. For those who don't know, the Libraries' mission statement affirms:
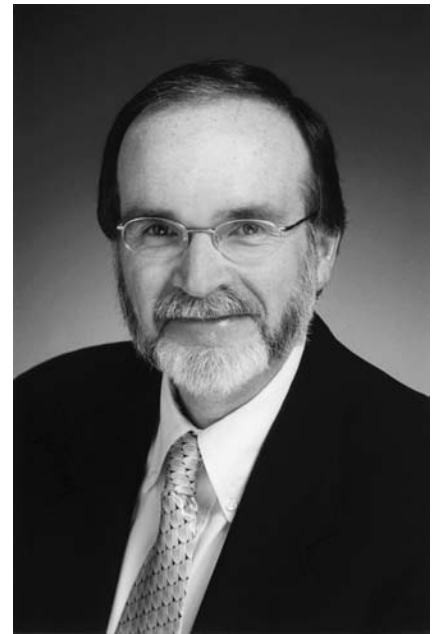
The mission of the University of Texas at Arlington Libraries is to foster and promote quality learning, teaching, and research for the university and its communities. To support this mission, the Libraries: Acquire and organize scholarly information; Plan and create welcoming physical and virtual spaces; Employ and maintain leading edge technology to make information access easy and convenient; Teach information literacy and research skills to students and faculty; Collaborate with stakeholders to advance the mission of the university; and Hire and develop knowledgeable staff.

This statement has been on all of our minds during the year as we launched a major effort to revisit the library's mission in light of changes on campus and off and to use the new mission statement as a core document in preparing a new strategic plan that took effect on September 1, 2005 (I will write about the new plan in the next annual report).

Our mission is embedded in everything that we do, whether it is in growing our acquisitions budget to better support the degree programs and the research that is happening on campus to employing technological solutions like a re-vamped website to improve user access. Moreover, when we break ground for a new building—in this case a Library Collections Depository for infrequently used materials—this will eventually allow us to de-compact our spaces, provide new services, and create the welcoming physical spaces we and our users say are important. Our focus on information literacy and teaching students how to access, analyze, and use information both for classes and everyday life in the information-rich 21st century has library staff working on information desks, teaching classes, responding to email questions, and helping faculty members obtain the research materials they need.

All of this is made possible by a talented and energetic staff. Some of the most important things that we do in the Libraries is to hire, train, and invest in the professional development of our staff. It is a cliché, but nevertheless true, that the staff of an organization is crucial to its success, and the library is no different. Without a staff committed to providing high quality and innovative service then all of the progress reported in these pages would not have taken place. This report is a testament to the UT Arlington Libraries' staff and their dedication to users.

Gerald D. Saxon
Dean of Libraries

Gerald D. Saxon, Dean of Libraries

Our mission is embedded in everything that we do, whether it is in growing our acquisitions budget to better support the degree programs and the research that is happening on campus to employing technological solutions like a revamped website to improve user access.

STRATEGIC PLANNING

BY KAREN HOPKINS

Strategic planning in academic libraries should be a continuous process in identifying specific initiatives to anticipate and meet the information needs of users. Several 2004 and 2005 events coalesced indicating strategic planning was coming at an opportune moment. President James A. Spaniolo joined the University in February 2004, bringing an invigorated vision to UTA. The Libraries were also in the process of changing leadership, as Thomas Wilding retired as Library Director in July 2004 and Dr. Gerald Saxon became the Libraries' first Dean. The Libraries also had been working with a Strategic Plan that was due to be revised in 2005.

The new Dean envisioned a strategic planning effort with three requirements. There should be wide staff involvement in the strategic planning discussions and initiatives. The university community should be actively engaged in identifying strategic directions. The new strategic plan should identify specific actions the Libraries *will* accomplish.

In anticipation of developing a strategic planning agenda to begin in Fall 2005, the Library Management Team (LMT) began evaluating the emerging trends and issues in the information world by developing "white papers" in the spring of 2004. These discussion papers served as the basic building blocks in the efforts leading to the UTA Libraries' 2005-2008 Strategic Plan.

The LMT discussions also initiated the efforts for the organization to review and reflect on its mission and values. The University mission statement had been revised in 2003, and the Libraries' wanted to reaffirm that we were aligning our strategic efforts with the new vision of the University. Almost three-quarters of the Libraries' staff participated in sessions in October and November 2004, leading to the revision of the Libraries' Value and Mission Statements. The staff reaffirmed the organizational values of trust, respect, commitment, and purposefulness in our mission of service, community, and knowledge and learning.

Knowing our values and reaffirming

our primary purposes was the foundation for other staff activities. The Libraries' Program Area Coordinators hosted open meetings in November and December 2004, reviewing their discussion papers with staff and answering questions. The papers and notes from the meetings were made available to all staff to read and review to prepare for more intensive sessions to come.

During January and February 2005, two-thirds of the library staff participated in small group planning sessions to begin to identify the main issues the library needed to address in the next three years. The ideas and concerns in these discussions began to cluster in several areas.

The staff believed that the Libraries need to find ways to "provide more of everything" to accommodate the teaching, learning, and research needs of students and faculty. Our information resources costs are increasing as we transition to more digital resources, and we need to provide more print and digital resources to build excellent collections for all subject areas. The Libraries are increasingly involved with scholarly communication issues, such as open access, licensing, and copyright, and need to be in a dialogue with publishers, faculty, and the University administration.

The Libraries have experienced the effects of the student enrollment increase and larger percentages of

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UTA Libraries' Strategic Plan: September 1, 2005- August 31, 2008

GOAL 1: Strengthen information resources, including locally created content, to support the University's curriculum, research mission, and Tier One aspirations.
Objective 1: Expand library collections to support Tier One status.
Objective 2: Collaborate with other campus units to establish an institutional repository making digital content readily accessible.
Objective 3: Improve the relevance and currency of library resources as they relate to existing and anticipated curricula and research efforts.
Objective 4: Users will have access to digital content created by the library.

GOAL 2: Simplify access to and use of information and services.
Objective 1: The Libraries' web site will be user-centered and easy to navigate.
Objective 2: Simplify the process of research for users.
Objective 3: Improve the user interface of the online catalog to make it more intuitive and easier to use.
Objective 4: Ensure library policies and services facilitate use of the Libraries' resources.

GOAL 3: Respond to the changing needs of the Libraries' users and staff through emerging technologies.
Objective 1: Users will have expanded and enhanced access to computers.
Objective 2: Optimize the utilization of the library service fee.
Objective 3: Improve staff processes through the implementation of appropriate technologies.

GOAL 4: Support the teaching and learning needs of faculty and students.
Objective 1: Increase services that support the teaching and learning needs of faculty and students.
Objective 2: Increase library integration into course content.
Objective 3: Increase support to faculty and students through the development of instructional tools.

GOAL 5: Provide an accessible, welcoming and safe environment that fosters teaching, research, and study.
Objective 1: Users will have improved assistance during the hours the Libraries are open.
Objective 2: Users and staff will work in a clean, navigable facility where services and resources are easily located.
Objective 3: Library users and staff will have appropriate spaces for work and study.

GOAL 6: Promote the mission and role of the Libraries in the academic enterprise.
Objective 1: Users will recognize the UTA Libraries' brand.
Objective 2: Members of the University community will be aware of the products and services offered by the Libraries and know how to avail themselves of those products and services.

students living on campus, with increased demands for computer access, facility use, and printing. Laptop circulation is an increasingly popular service for students with the availability of wireless technology. Maintaining and servicing growing numbers of computers and laptops present new issues in providing increasing access for students. UTA students have had unlimited free printing privileges for several years, and concerns have been increasing about excessive use and abuse of this service. The increased use of facilities and services has emphasized our need for more study rooms, group study areas, and quiet study spaces. Space utilization of increasingly full facilities is becoming a critical issue.

New faculty and university administrators present the Libraries with "new opportunities to tell the library story." This also provides us with a good opportunity to reach more people and units on campus and in the community through marketing and outreach. This seems to be a prime time to unify our efforts and to communicate with our campus constituencies a clear marketing message about our services.

Having identified the critical issues from our understanding of the campus environment and the information world, the Libraries turned to our constituencies - our users - to see what we could learn of their expectations, needs and experiences. Between February 21 and March 31 students and faculty participated in the LibQUAL+ Survey. This standardized survey, developed and refined by the Association of Research Libraries and Texas A&M University Libraries, attempts to measure library services quality. The web based survey consists of twenty-two basic questions, measuring the gaps between expectations, perceptions and minimum acceptance levels of service, and offers a chance for free text comments. The results of the survey were received in April.

As the LibQUAL+ Survey was gathering information, three focus groups were held with various constitu-

encies. Library staff met with the Graduate Student Senate on February 24. A focus group with representatives of the Student Congress was held February 25 seeking their perspectives on library services. A third focus group was conducted with the University Library Committee, comprised primarily of faculty representatives. The facilitator was Dr. Alisa White from the Department of Communication. These separate groups expressed diverse views and needs.

Some of what we learned from these groups follows:

> The undergraduate and graduate students appreciate online materials but expressed the need for more current print materials. Both groups highly value the library instruction they receive. Undergraduate students wish they had library instruction earlier in their academic experience, and graduate students want more advanced instruction than they are receiving. Graduate students expressed the need for more quiet study spaces, while undergraduate students want more places to meet and study in groups.

Undergraduate students expressed difficulties in navigating library facilities, and expressed the need for more maps and better signage. Graduate students' concerns centered on their research needs. They expressed the need for more access to computers for research and their frustration with locating information on the library website and in the library catalog. They also were very concerned with circulation and reserve policies.

Faculty concerns were as diverse as the disciplines each faculty member represented. Depending on their discipline, faculty saw the Libraries as "a place to get stuff," and not necessarily a destination. Again, depending on discipline, faculty believed the Libraries needed more electronic and/or print materials. Generally speaking,

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faculty believe that students do not always recognize the Libraries as a valuable resource.

Many of these issues reflected staff concerns as well, and the results of the LibQUAL+ Survey emphasized many of these points made by the three focus groups. After examining the results from LibQUAL+, the staff sessions, and the focus groups of students and faculty, the Library Management Team worked in an all-day planning session on April 22 to clarify the major initiatives for the new strategic plan. Small groups of LMT members worked into the summer months identifying specific initiatives to address the issues identified by staff, students and faculty.

Over half of the staff participated in the planning teams charged with developing proposed timelines and measurements for the initiatives for 2005-2006. Many of the initiatives began in September, and several are scheduled to begin in January 2006. All of the staff have been given opportunities to participate in the development and implementation of the new strategic plan, and those opportunities will continue to evolve as more strategies are planned and implemented. We have developed strategies from ideas and concerns of students and faculty and will continue to seek input from them as we implement improvements and develop new services. Our new strategic plan has provided us an opening for a continued discussion among ourselves and with our users, as well as provided us with a plan for execution. ■

Information Commons

The Information Commons desk on the first floor of the Central Library marked its first anniversary in fall 2005. During the year, the Information Services staff took steps to make it more of a true Information Commons. In spring 2005, library staff began issuing guest accounts to non-UTA users at the request of the Office of Information Technology. Some 325 guest accounts were issued in the spring and summer semesters. In addition, library staff also assumed the responsibility to reset passwords for library users who, for whatever reasons, had forgotten their password. Both of these functions helped to relieve some of the questions being asked at the OIT Help Desk, also on the first floor of the Central Library. The IC desk is intended to be the first point of contact for users of the Central Library and is designed to provide directional and quick reference assistance to users.

Also at the beginning of the fall and spring semesters, the IC desk has served as the welcome desk for the

Central Library. In the past, library staff members have set up a temporary desk on the first floor to provide assistance to students needing information, directions, and other assistance early in the semester. This year the IC served this purpose and the experiment was successful, forcing us to double-up on staffing the desk to accommodate the heavy demand for help. The IC desk is open 93 hours a week.

Uniform Training for Information Services Library Assistants

New library staff member Suzanne Beckett formed an ad-hoc committee of IS library assistants to formulate a uniform training program for all newly-hired library assistants in IS. The plan specifies the amount of time to be spent on the various aspects of the training and the databases all trainees are to be taught. A part of the training plan includes having subject librarians orient the new staff to their individual subject areas. The plan eliminates the haphazard approach to training and is a major step forward in

preparing new staff to assume the complex responsibilities at reference desks.

Blogs

IS and Science and Engineering Library staff members implemented Blogs ("Web Logs" = "Blogs") during the year. The Blogs have been very helpful to both staffs because they post assignments about which they are receiving questions. They also post helpful hints that help staff answer questions and news and reminders about university and library events.

Organizational Tweak

During the year, the Science and Engineering Library (SEL) and the Architecture and Fine Arts Library (AFA) stopped reporting to IS and instead the managers of each of the branches started reporting directly to the dean of libraries and the associate director. In addition, the managers started attending Library Management Team meetings and the meetings of Library Coordinators in an effort to improve lines of communication and to ensure that the branch needs and issues are considered.

Electronic Article Delivery

Access Services (AS) began delivering interlibrary loan articles electronically via ILLiad Electronic Delivery early in the spring semester. This has streamlined the process of sending electronic articles to our users because now they can access the articles that they have requested directly through their ILLiad accounts.

Books on Demand

Access Services has collaborated with Information Resources (IR) on a pilot project to purchase recent publications requested on interlibrary loan. The program began in June 2005, with most requests having a turn-around time of 2-3 business days. Initially the books are handled like

The New Information Commons information desk on the first floor of Central Library is frequently manned by Burton King.

A group of high school students visiting UT Arlington to take a look at campus were some of the first to use newly-placed teak benches and tables on the Mall outside Central Library.

regular interlibrary loans with a loan period of 6 weeks. When the loan patron returns the book, however, it is processed and added to the UTA collection. During the summer, 133 titles were requested and 117 were ordered and added to the collection.

Personal Search Service

The library added a new service to help users find items identified in the online catalog as available but apparently not on the shelf. Instead of filling out a Search Request form, users are accompanied by one of Stacks Management's staff to search various areas in the library to locate the item/s. Stacks Management uses a cell phone to facilitate contact between the service desks and other personnel. The Personal Search Service has been highly successful, achieving a fill rate of 81% of all items requested. The primary reason users have difficulty locating items is their lack of understanding of Library of Congress call numbers. Library staff members are making a concerted effort through handouts and instruction sessions to better educate users about call numbers and how they are read.

Special Collections Improves Access

Special Collections staff and student assistants were busy improving access to its holdings. Twenty-one finding aids to manuscript/archival collections were completed during the year, while the transcribing continued of oral histories focusing on labor, Arlington history, and university history, with 31 interview transcripts completed. Staff completed a database of school atlases and geographies in the Cartographic History Library.

Library Collections Depository

The UTA Libraries has been short of space for several years, forcing us to store infrequently used materials at the UT System's Library Storage Facility in north Austin and at other sites. During the year, the UTA administration agreed to construct a library facility that will house as many as 450,200 volumes and thousands of boxes of archives collections. This facility has been named the Library Collections Depository and is currently under construction on the west side of campus on Davis Street. The building is scheduled to be open in early 2006. A task force has worked throughout the year on shelving specifications, counts of materials to move and how to designate those materials, and procedures and policies that will govern how the facility will operate. Information Organization and Preparation (IOP) began preparing for the upcoming move to the LCD by beginning a barcoding project to ensure that every item in the collection has a barcode. By the end of the year, IOP had barcoded some 12,000 items out of a total of 57,000 needing barcodes.

Managing Electronic Resources

IOP staff members have spent a great deal of time managing and verifying information about the library's electronic resources. The implementation of the software SFX, however, has made this a more manageable job. IOP successfully added 99% of ejournals into the SFX KnowledgeBase, making holdings maintenance more efficient and less labor intensive.

Voyager Enhancements

During the year, Voyager, the library's integrated management system, received several upgrades to improve its functionality and usability. The Voyager server was replaced with a new, state-of-the-art server in fall 2004. This made it possible to retrofit and repurpose the old server to support the Voyager Test Server product. The test server is available for staff to use in testing new functionality, examining the results of system modifications, and as a platform for testing new versions of the system prior to moving them into the production environment. In addition, library staff designed and imple-

mented a new user interface to the Voyager online catalog. Based on the results of usability studies, the new online catalog interface gives the system a more integrated feel with regard to the library's web presence and is easier for customers to use.

Public Access Workstations

The library's more than 200 public access workstations were upgraded and enhanced throughout the year. Efforts were made to upgrade all applications on the workstations at least twice during the year. Also, in response to comments made during a survey of library users, Library Systems staff configured a number of workstations to be restricted to the library's catalog only. These "catalog only" stations allow full access to the Voyager online catalog, but do not provide general Internet access or access to other applications found on the general purpose public worksta-

tions (such as Word, Excel, and Access). Users were expressing frustration at not being able to quickly check the library's holdings for a book or journal because all of the public workstations were in use with customers checking email, preparing papers, and generally occupying the PCs for a long period of time. The "catalog only" stations are intended for quick and easy use, and have proven to be a hit with users. They have been installed in Central, Architecture and Fine Arts, and the Science and Engineering Library.

UTA Libraries Online

Phase 1 of the library's website redesign was completed with a new website launched in August 2004 and the shutting down of the old server and website in September, a month later. Digital Library Services (DLS) staff performed clean up duties in September and October and resolved

some platform instability problems that had resulted in intermittent downtimes. The staff also designed and implemented a downtime site providing access to core web services. The Library Management Team charged the Web Advisory Committee (WAC), chaired by Sarah Jones, with the task of strengthening the library's web presence and making recommendations for implementing enhancements. WAC has been busy over the course of the year resolving usability issues; approving design, content, and structural changes to UTA Libraries Online; identifying new functionality; and setting priorities. In late spring 2005, WAC recommended a new homepage layout and navigation structure for the website, and this redesign went live in August 2005. Comments and feedback received from the UTA community have been very positive.

FACILITIES

Central Library

All of the air ducts in the Central Library were cleaned during the year, but more importantly all of the bathrooms in the library were totally remodeled, a project that took from October 2004 until September 2005. In addition, most of the interior walls of Central were painted from November 2004-January 2005. The drive/turnaround that separated the Central Library from the Life Science Building was transformed into a pedestrian mall with new landscaping and a brick path and benches. The Central Library also received a new electrical generator strong enough to power the building and the elevators during a power outage, while new teak tables were placed in front of the building to encourage students to stop and relax during nice weather. The third and fifth floors got new chairs for users and new electrical outlets were installed in Central.

SEL

Two new power poles were installed near the study carrels at SEL, and new outlets installed making the library safer for students and more user-friendly to those students needing easier access to electricity. The combined reference and circulation desk was repositioned in the library to generate more room for staff and services.

AFA

The listening lab in the library is transitioning to more of a study space. Study tables were added to the lab and additional shelves to accommodate more musical scores. Also, two "catalog only" workstations were added to the space and a pull-down screen for library instruction was installed

During the year landscaping was updated outside Central Library. This crew removed a low wall and paved the entrance to the Library Mall prior to the placement of new seating in the area.

As part of UTA's Welcome Days, Central Library invites students to learn more about the library's resources and services. Here, Web Specialist Candy McCormic (left) discussed features of the Digital Media Studio with students.

Digital Media Studio

The Digital Media Classroom became the Digital Media Studio in July 2005—the intent of the new name is to more accurately represent the mission of the facility. The DMS is not a classroom but rather a facility for students and faculty to use to integrate multimedia into their teaching, research, and learning. The high end PCs and Apple computers in the DMS, along with a multitude of software for multimedia creation and editing, have become very popular with students and faculty. Demand for longer hours led the library to add weekend hours in October 2004. Digital signage was started in the studio to advertise services and hours, and several tutorials on using hardware and software in the studio were developed and added to the workstations. In addition, the Student Congress purchased a plotter printer for the DMS to be used for supporting the poster printing needs of student organizations. The DLS staff worked with Student Congress to develop guidelines, procedures, and printing limits for use of the plotter.

GIS Highlights

The library transferred Magellan, its ArcIMS server, from OIT to Library Systems and upgraded Magellan GIS software and installed Oracle in the process. These changes and upgrades have allowed Josh Been, GIS librarian, to focus his instruction and outreach sessions more on data, evaluation, and analysis than in the past. During the year the library held 14 open GIS workshops on such topics as "Know Your Neighborhood: GIS, Census 2000, and Other Data Resources," "Where to Open an After-School Program in Tarrant County, Texas," and "Get the Most Out of a Retail Location: Maximize Mixed Drink Sales." Been also worked closely with Library Systems (LS) staff to serve GIS data using the library's Citrix server. This server allows the library to provide access from any library computer to single-user licensed resources. License restrictions are controlled through the Citrix management utility. Users no longer have to check out the accompanying CD-ROM for the resources during hours of operation of a reference desk. Instead, the CDs are imaged to a server and made accessible to the application through a network connection. ■

Acquisitions/Information Resources Acquisitions Budget Increased

The library's budget to acquire books, serials, electronic resources, and other information products was given a boost. The library increased the monographs budget to $1,012,900, an increase of 6% over last year, and the serials budget to $2,938,065, an increase of 10%. The library also set aside $20,000 to cover databases that the state consortia TexShare dropped due to a lack of statewide funding.

New Faculty Funds

Information Resources (IR) established a budget to offer newly hired faculty $500 to purchase materials in their discipline and area of research interest. With the university adding 50 new faculty lines during the year, $35,000 was set aside. IR staff created certificates for faculty to use when ordering this material. For those faculty who have participated, the new program has been very popular.

New Electronic Resources

American Society of Chemical Engineers (ASCE) Online Proceedings
Annual Bibliography of English Language and Literature
ASM Handbook
Cambridge Structural Database
CIOS
Dallas Morning News Archive
Dictionary of Old English Corpus
Duke University Press E-Journals
International Encyclopedia of the Social Sciences
ISI Journal Citation Reports
Kraus Curriculum Development Library
Mental Measurements Yearbook
Naxos Music Library
New York Times Archive
Oxford Dictionary of National Biography
Public Affairs Information Service (PAIS) International
Wharton Research Data Service

Special Collections Acquisitions

Archives and Manuscript Collections

Special Collections acquired 650 linear feet of archival collections during the year. Among the collections were the Association of Professional Flight Attendants Records, James and Marguerite Bailey WWII Letters, Martin Frost Papers, the final installment of the A. C. Greene Papers, Santa Fe Railroad Texas Land Valuation Records, and the Teamsters Union Records.

Maps

Some of the maps that Special Collections added to the Virginia Garrett Cartographic History Library were Charles W. Pressler and A. B. Langermann, *Pocket Map of the State of Texas reduced from their original map of the state,* 1879; Henry Lange, *Kartenwerk zu Dr. Karl Andree's Nord-Amerika,* 1854; *Map of Texas and Part of New Mexico: Compiled in the Bureau of Topographl. Eng'rs. Chiefly for Military Purposes,* 1857; and *Lay's Map of the United States,* 1832. Special Collections also accessioned 81 maps from the Santa Fe Railroad Land Valuation Records and 112 maps from the Kenneth F. Neighbours Papers.

Programs and Special Events

Library staff members are involved in outreach to many groups, including students and faculty at UTA and K-12 students in the surrounding area. Some of the highlights from the year included the following events.

Information Round-Up, September 2004, an estimated 215 students attended the round up in the Central Library to see brief demonstrations of library services and resources, register for giveaways, and participate in fun activities, all aimed at teaching them about the library and what it offers.

One Book, One Community, Arlington Reads is a joint program of Arlington Public Library and UTA. The university's role is coordinated by library staff, with Tommie Wingfield and Mary Jo Lyons leading the way. From September 5-October 15, 2004, the public library and UTA sponsored programs focusing on the book *Lone Star Literature* edited by Don Graham. The book is a series of short stories written by Texas authors, and the programs oftentimes dealt with only

Students from the campus group BESO, the Bilingual Education Student Organization, presented flowers to author Pat Mora who spoke about her book *Tomás and the Library Lady* during the April 21, 2005, Arlington Reads event. CBS news anchor Karen Borta (left) looks on.

one of the stories. Library dean Gerald Saxon presented one of the programs on the story "The Girl at Cabe Ranch" written by A. C. Greene, whose papers the library holds. The library also showed the movie "The Last Picture Show," which was followed by a film discussion.

The UTA Libraries helped to coordinate and participated in another *Arlington Reads* series from March 5-April 21, 2005. Three books were selected for this series, including Oscar Casares' *Brownsville Stories,* Pam Munoz Ryan's book for middle school students *Esperanza Rising,* and Pat Mora's children's book *Tomas and the Library Lady.* There were several programs held on and off campus with perhaps the best attended being the luncheon at UTA with Pat Mora and more than 180 attendees.

Mapmaker's Vision, Beholder's Eyes: The Art of Maps*,* the fourth Biennial Virginia Garrett Lectures on the History of Cartography was held on October 1 followed by the Texas Map Society Meeting held on October 2, both in the UTA Central Library. The speakers for the Garrett Lectures included Dennis Reinhartz, UTA professor of history, speaking about "The Eye of the Beholder? On the Beauty of Maps;" Patricia Gilmartin, professor of geography at the University of South Carolina, who spoke on "Art in Modern Cartography;" Denis Cosgrove, professor of geography at UCLA, talked about "Bringing Home

Librarian Ramona Holmes greeted students visiting Central Library during UTA's Welcome Days. During the Information Fair students are invited to Central Library to learn more about the library's resources and services and grab a quick lunch when they finish the tour.

Jenkins Garrett (center) with Murray Hudson (left) and John Doktor at the Fourth Biennial Virginia Garrett Lectues on the History of Cartography.

the War: Military Violence in Art and Cartography;" Lucia Nuti, professor of art history at the University of Pisa, whose topic was "Urban Maps as Paintings: From Middle Ages to the Renaissance;" and David Buisseret, the Jenkins and Virginia Garrett Endowed Chair at UTA, who spoke about "The Common Roots of Art and Cartography in Early Modern Europe." More than 150 people attended the lectures.

Fourth Annual Technology Fair was held at the University Center on November 10, 2004, and the library was once again a major sponsor and coordinator of the many activities associated with it. Special guest speaker was Brian Hawkins, president of Educause, who spoke about "The

FOCUS ON FACULTY LECTURES

September 29, 2004
Kenneth M. Roemer
Professor of English
"Finding the Sacred in the Mundane: Transformations from American Indian Literature"

October 27, 2004
Rebecca E. Deen
Associate Professor of Political Science
"And the Winner Is…Perils of Predicting Presidential Elections: Lessons from 2000, Thoughts on 2004 and Implications for 2005"

November 17, 2004
Jonathan A. Campbell
Professor and Chair of the Department of Biology
"Venomous Reptiles of the Western Hemisphere"

February 2, 2005
Jeanne M. Gerlach
Dean of the College of Education
"Building a College of Education: A Look at the Process"

February 23, 2005
Elizabeth Poster
Dean of the School of Nursing
"The Smart Hospital and Health System"

April 13, 2005
Chris R. Scotese
Associate Professor of Earth and Environmental Sciences
"Tsunami, Volcanoes and Earthquakes in the News"

Left: Kenneth Roemer speaks with Beth Wright (center), Dean of Liberal Arts, and Caitlin Griffin, a junior English major, after his presentation. Center: Jonathan A. Campbell. Right: Chris R. Scotese

Transformed Academy." The Tech Fair was the biggest yet with 35 commercial vendors showing products and 25 UTA departments demonstrating how they use technology to enhance research and learning. More than 3,000 people visited the exhibits and 232 heard Hawkins at the luncheon.

The library hosted a presentation on March 9, 2005, with Rick Johnson, president of Scholarly Publication and Academic Resource Coalition (SPARC), discussing "Scholarly Communication in the Internet Age." Johnson's presentation was part of a campus-wide campaign to inform faculty about the so-called crisis in scholarly communication and the options that faculty have in publishing and protecting their intellectual property. The presentation was open to the faculty and attracted an audience of 100 people.

Harry Potter Day, July 2005, was held in conjunction with the sixth Harry Potter book that was released in the summer. Information Literacy staff coordinated a number of events, including a costume contest, a sorting

Library staff member Lea Worcester took on the mantle of a Hogwarts teacher and made presentations in the costume contest during the July 2005 event celebrating the release of the sixth J.K. Rawlins book *Harry Potter and the Half-Blood Prince*.

hat ceremony, a GIS session on how to select the U.S. location for Hogwarts, and a lecture by University of New Mexico assistant professor Hal Thorsrud, who spoke on "Why We Love to Hate: The Curious Case of Dolores Umbridge."

Information Literacy and Special Collections staff worked with the Fort Worth Museum of Science and History to include facsimiles of items from UTA's holdings into the museum's school kits as well as writing lesson plans focusing on these items and making the plans available to teachers and the general public. IL staff also began a pilot program called **Librarian on the Loose** in February 2005, when a librarian was available at Trinity House residence hall from 7-10pm on five Wednesdays to meet with students where they lived.

Special Collections staff selected and wrote copy for 49 **"Time Frames"** features that appeared in the Sunday edition of the *Fort Worth Star-Telegram* Arlington edition throughout the year. "Time Frames" included a document, map, photograph or some other historical item from Special Collections that was featured each week, garnering increased public awareness of the rich nature of Special Collections' holdings. ■

Arlington mineral well fountain at Center and Main Streets. circa 1910. J.W. Dunlop Photograph Collection.

Exhibits

Architecture and Fine Arts Library

Stolen Artwork (Fall 2004)
Songs of WWI (Spring 2005)

Central Library

Banned Books Week (Sept. 2004)
Batman Books (June 2005)
Watergate/Deep Throat (June 2005)
Witches, Wizards, and Wands (July 2005)
Einstein Timeline (Aug. 2005)

Science and Engineering Library

Banned Books Week:
Science and Politics (Sept. 2004)
Health and Wellness (Oct. 2004)
Journey to Infinity:
    A 70th Birthday Salute to Carl Saga
    (Nov. - Dec. 2004)
For Dummies…NOT! (Jan. 2005)
African-American Scientists
    and Engineers (Feb. 2005)
Engineers Week (Feb. 2005)
Build a Better Mousetrap? Spring into
Mechanical Action! (March 2005)
Mathematics Awareness Month 2005
    (April 2005)
Science for Everyone: A Collection of
    C.D.'s Picks in *Connections* (May 2005)
Jeans, Genes, Genetics, and Genomics
    (June - July 2005)
What's New in Reference? (Aug. 2005)

America Settentrionale Colle Nuoue Scoperte sin all'Anno 1688. Published in Venice by V. Coronelli, 1695. Special Collections.

Special Collections

Mapmaker's Vision (Beholder's Eyes:
    Art and Cartography (Fall 2004)
European Mapping of the New World:
    Facsimile Images at The University
    of Texas at Arlington
    (Spring/Summer 2005)
Drawn from Experience:
    Landmark Maps of Texas
    (Bob Bullock State Museum
    of Texas History - Austin, Texas)
    (Feb. - June 2005)

Documenting the Texas Revolution:
    Resources in The University of Texas
    at Arlington Special Collections
    (Battle of San Jacinto Symposium -
    Houston, Texas) (April 2005)
La Reunion Colony—The Santerre
    Family (June 2005)
What's New @ the U! Selections from
    Special Collection's Research
    Resources (Summer 2005)
The Yellow Rose of Texas:
    Legend or Truth? (Summer 2005)

Statistics

Reference Stats

In-Person Reference Central, 46,681
In-Person Reference SEL, 3,368
In-Person Reference AFA, 3,152
Telephone Reference Central, 4,523
Telephone Reference SEL, 812
Telephone Reference AFA, 207
Email Reference Central, 2,708
Email Reference SEL, 264
Email Reference AFA, 104
Virtual Reference, 304

Circulation Stats

Interlibrary Loan Borrowing, 22,947 requests
(up 29% from last year), 13,720 filled
(up 19% from last year), with a fill rate of 60%
Interlibrary Loan Lending, 26,092 requests
    (up 7.5% from last year), 10,160 filled
    (up 13.5%), with a fill rate of 39%
Reserves, Print in Central 1,433
Reserves, Print in SEL, 749
Reserves, Print in AFA, 559
Reserves, Electronic in Central, 1,351
Reserves, Electronic in SEL, 173
Reserves, Electronic in AFA, 2
Reserves Circulation in Central Library, 11,559
    (up 6% from last year)
Reserves Circulation in SEL, 9,432
Reserves Circulation in AFA, 8,414
Circulation in Central Library, 140,302
    (up 22% from last year)
Circulation in SEL, 27,984
Laptop Circulation in Central Library, 42,178
Laptop Circulation in SEL, 3,175
Laptop Circulation in AFA, 208
Headphone Circulation, 19,049

Media/Group Study Rooms Scheduled
    in Central Library, 5,998
Group Study Rooms in SEL, 2,203
Materials Requested from Remote Storage, 192
Faculty Resource Deliveries, 724
Personal Search Assistance Searches, 468
    (380 found)
Gate Count Total for Central Library, 1,934,444
Gate Count Total for SEL, 230,463
Gate Count Total for AFA, 137,828
Gate Count Total for Electronic Business Library,
    6,064
Gate Count Total for Social Work Electronic
    Library, 6,147
Gate Count for UTA Fort Worth, 1,063
Average Midnight Headcount
    for Central Library, 232
Average Headcount for Central Library Late Hours,
    1:00 am: 183; 2:00 am: 140; 3:00 am: 98;
    4:00 am: 67; 5:00 am: 52; 6:00 am: 47

Information Resources/Information Organization and Preparation Stats

Gifts, 6,516 handled, 859 added to collection
Titles Ordered, 20,121
    (an increase of 6.5% over last year)
Serial Subscriptions (print and microformats),
    3,306 (a 6% increase over last year)
Total Materials Processed, 22,706
Total Print Added, 15,179 volumes
Total Electronic Resources Added
    (includes e-book titles), 151,611
Total Non-Print Added
    (DVDs, Microformats, etc., not including
    electronic), 2,788

The Friends of the UTA Libraries have concluded another successful year. As the organization grows and the UTA Libraries collections grow in size and stature, the gaze back over the year is sweet indeed. For not only is the group continuing to attract a variety of interesting speakers and new members, part of the collection itself in the form of the Virginia Garrett Cartographic History Library (VGCHL), which has grown under the auspices of generous Friends members, took a major step forward this year. Sixty maps went on the road to Austin to the Bob Bullock State History Museum for a well-received exhibition called "Drawn from Experience: Landmark Maps of Texas." This exhibit was the lead article in the spring/summer 2005 issue of *UTA Library Notes*.

The UTA Choir under the direction of Jing Ling-Tam performed at the Dec. 3, 2004, meeting.

Engaging programs throughout the year

The Friends of the UTA Libraries was chartered in 1987 to offer community support in the Libraries' drive toward excellence. Toward this end, the Friends have established a tradition of offering interesting programs. The 2004-2005 year of Friends' activities concluded with the April 22, 2005, presentation by **James Ward Lee**, author, folklorist, humanist, speaking on the topic "Reading Will Ruin You." Lee is acquisitions editor for TCU Press and a former chairman of the English Department at the University of North Texas. Lee proved that truth and fiction can be equally funny when they are dished up together with a generous helping of topical politics. At that same meeting the slate of officers for next year was presented and elected.

Also in April, Friends' President **Dorothy Rencurrel** presented the Libraries' STAR Award (Super Talent Appreciated and Recognized) to **Mary Jo Lyons**, coordinator in Information Literacy. The award is underwritten by the Friends and is given to the library staff member who has played a significant role in moving the library forward in terms of services and/or outreach. Lyons was recognized for outstanding achievement in many areas, including working with University Admissions, the Library Information Fair, Arlington Reads, and as the leader of Information Literacy, where she is held in high esteem by her staff.

On March 6, 2005, the Friends had a Sunday afternoon presentation by **William Dunmire**, retired National Park Service ranger and former Chief of Interpretation for the National Park Service in the mid-1970s. Dunmire

William Dunmire spoke about his book *Gardens of New Spain* at the Mar. 6, 2005, Friends of the UTA Libraries meeting.

Evangeline Dunmire illustrated the book *Gardens of New Spain*, written by her husband Bill Dunmire, the speaker at the Mar. 6, 2005, meeting. Here she is enjoying an animated discussion with Friends member Michael Lehman.

UTA Choral director Jing Ling-Tam and Friends vice-president Bill Stallings at the Friends holiday meeting in early December, 2004.

discussed his new book *Gardens of New Spain: How Mediterranean Plants and Foods Changed America*, published in 2004 by the University of Texas Press. Dunmire's wife Evangeline was the illustrator for this volume. The talk was followed by a book signing and a reception with several of the introduced plant foods mentioned in Dunmire's book.

For something a little different, the Friends joined the UTA Honors College on their bus trip to Archer City, Texas, on February 26, 2005. The destination, of course, was **Booked Up**, Larry McMurtry's remarkable and extensive used book store that occupies several buildings around the Archer County courthouse square in the middle of town.

On January 29, 2005, the Friends went to lunch at Joe T. Garcia's in Fort Worth, then visited the Amon Carter Museum to hear **William Reese** speak on the topic "Stamped with a National Character: Nineteenth Century American Color-plate Books." Reese curated the exhibit that featured many seminal works that typify the art of book illustration in America.

The Friends holiday program was on December 3, 2004. Typically the last meeting of the year has a story teller or musical guest, and this year's meeting was no exception. The talent was provided by UTA's own music depart-

ment, with the award winning choir under the direction of **Jing Ling-Tam**, professor of music at UTA and a choral conductor of international reputation. Tam and the choir were joined by tenor Sam Savage, who performed additional solos. He made his Carnegie Hall debut in 1996 performing the tenor solos in works by Leonard Bernstein and Adolphus Hailstork.

On October 22, 2004, Texas historian and prolific author **Randolph Campbell**, whose most recent book is the new single volume history of Texas titled *Gone to Texas* spoke about "The Search for a Usable Past" in the writing of Texas history, a history steeped in myth, folklore, braggadocio, and exaggeration. Campbell asserted that Texas is more a southern state than a western one, a fact that has done more to shape the Texas past than anything else. Campbell is Regents Professor of History at the University of North Texas.

The first meeting of the school year offered a talk by **Don Newbury** on September 24, 2004. Newbury is a

philosopher, humorist, teacher, author, and former university president, whose books include *When the Porch Light's On*, *Life by the Seat of the Pants*, and *A Few Geese Short of a Gaggle*. His witty and folksy presentation focused on vignettes from his life as an educator and his observations about everything from college students, to marriage, to the mood of the country.

In business conducted at the April, 2005 meeting, the following officers were elected for the upcoming year: Mary Ellen Emery, President; Bill Stallings, First Vice President; Judy Reinhartz, Second Vice President; Penny Acrey, Secretary; Brent Nicholson, Treasurer; Dorothy Rencurrel, Parliamentarian. LaVerne Knezek was elected to the Friends' Advisory Council. Members of the Advisory Council are: Shirley Applewhite, Penny Acrey, Richard Browning, Betty Clark, Charles Duke, Mary Ellen Emery, Jenny Hudson, Jim Johnson, LaVerne Knezek, Don Kyle, Brent Nicholson, Lisann Peters, Judy Reinhartz, Dorothy Rencurrel, Allan Saxe, Bill Stallings, Terry Wang, and Tommie Wingfield. ∎

Jim Lee, assisted by Caroline Clavell (center), signed his book *Adventures with a Texas Humanist* for Janis Saxon at the April 22, 2005, Friends meeting.

■ **Julie Alexander** served as an external reviewer for the University of Colorado at Denver and Health Sciences Center Program Review Committee for the Academic Program Review of the Auraria Library, Denver. She published a summarized program of the 2004 ACRL President's Program, "Prenuptials, marriage, and in-laws," in *College & Research Libraries News*, September 2004.

■ **Noel Anderson** was nominated by a member of the English faculty to serve on the library board of the High Tech Institute in Irving.

■ **Evelyn Barker** served on the editorial board of *Library Technology NOW!*, October 2004-August 2005.

■ **Suzanne Beckett** organized and hosted a meeting of Metroplex Health Sciences Librarians, July 7, 2005.

■ **Joshua Been** taught two courses here at UTA in Spring 2005, Advanced Real Estate Market Analysis and Advanced Topics in Marketing. He made three presentations at the TLA annual conference in 2005. They were "Geographic Information Systems: It's For Libraries Too!" a half-day pre-conference session co-presented with Eva Garza of Rice University; Geographic Information Systems Open Demos: Targeted and Practical;" and "Technology Trifecta: Students, Faculty, and Librarians," in which panel his portion was called "Spatial Reserves: Fast Food GIS."

■ **Ruthie Brock** (with Carol Byrne) updated the Appendix for Chapter 14 of a Strategic Management textbook by Professors Gregory, Dess and G. T. Lumpkin, and was honored by the Accounting Department with a luncheon in February, 2005. She is a member of Planning group for the Arlington Public Library.

■ **Carol Byrne** (with Ruthie Brock) updated the Appendix for Chapter 14

of a Strategic Management textbook by Professors Gregory, Dess, and G. T. Lumpkin.

■ **Beverly Carver** serves as the treasurer for the Art Libraries NA/Texas-Mexico Chapter, and served as a member of the Conference Planning Advisory Committee for the ARLIS/NA (Art Libraries Society of North America) 2005 annual meeting in Houston. She also co-chaired the hospitality/registration desk at that meeting.

■ **Bradley Gulliford** was named to the "Research Now" Task Force of SLA, and leads one team in developing a research question and methodology for the Task Force to pursue. At the April 2005 Endeavor Customer User Group Meeting (EndUser) in Chicago, IL he made a presentation. "Taking the Library Catalog Out Of the Library: A Web Voyage Usability Study" was presented with Diane Neal.

■ **Ramona Holmes** was a guest panel member for UNT/TWU SLIS (representing Academic Tech Services) at the Microsoft Campus, Sept. 2005.

■ **Helen Hough** continued to receive national and international accolades for her Tests and Measures database and continued the work of building the Tests and Measures database during the year. Her Tests and Measures database was cited in two monographs and one journal article this year. She also received kudos from School of Nursing faculty and students. Helen was nominated and accepted for inclusion in *Who's Who Among Executive and Professional Women, Nurse Practitioners* and in the *2005/2006 Honors Edition of the Who's Who Registry*. She co-taught the School of Nursing's Infomatics course in Fall 2004.

■ **Abdul Kelani** is the advisor of Muslim Student Association at UTA.

■ **Ann Kelley** taught Continuing Education's "Spanish for Medical Professionals" in fall 2004 and spring 2005.

■ **Mary Jo Lyons** made a presentation on Resource Teams at the FIG (Freshmen Interest Groups) Application Workshop in March, 2005, and taught a section of EDUC 1302 in Fall 2005.

■ **Diane Neal** was Chair of the Texas Library Association's Automation and Technology Round Table and co-chair of the Visualization, Images and Sound Special Interest Group in the American Society for Information Science and Technology. At the April 2005 Endeavor Customer User Group Meeting (EndUser) in Chicago, IL, she made two presentations. "Taking the Library Catalog Out Of the Library: A Web Voyage Usability Study" was presented with Brad Gulliford, and "How To Make (Or Keep) Your Regional Users' Group Active" was presented with L. Barr, G. George, and H. Reynolds. She attended the November 2004 ASIST Annual Meeting in Providence, RI, and made a presentation "Information Visualization: Highlights, Histories and Futures" with H. Griesdorf, C. Jörgensen, P. Jörgensen, B. O'Connor, and R. Uzwyshyn. Finally, in October 2004 she presented "Heatin' Up Voyager With ColdFusion" at the 2004 South Central Voyager Users' Group Meeting in Nacogdoches, TX.

■ **Donald Quarles** designed and installed an exhibit in AFA called "Images of Einstein."

■ **Sue Sappington** served as faculty advisor and Board Chair of the campus Wesley Foundation and served as Treasurer for TLA District 7.

■ **Gerald Saxon** was Chair of the Program Committee for the Texas State Historical Association's Annual Meeting in 2006 and on the Executive Board for the Texas Oral History Association. He

was co-editor with Dennis Reinhartz of the book *Mapping and Empire: Soldier-Engineers on the Southwestern Frontier* (University of Texas Press, 2005). He is currently working on two books: *Historic Texas from the Air* (forthcoming 2007) and *Collecting Texas: Texana Collectors and the Creation of Research Institutions* (forthcoming 2007). Saxon taught graduate classes in archival enterprise at the university as well as a junior-senior level history class on Texas and the Spanish Borderlands. Saxon serves on the External Constituent Board for the School of Library and Information Studies at Texas Woman's University.

■ **Jean Sherwin** was elected to another term on the Benbrook Library Board of Trustees.

■ **Jeff Stone** presented the paper "Anticommunist Maps in Early Cold War American News Journals, 1945-1955" at the 6th annual Transatlantic History Students' Organization in October 2005, and completed his term as president of the same group in December, 2005. His paper was accepted for publication in the German journal "Comparativ." He published two papers in the Encyclo-pedia of Transatlantic Relations (ABC-CLIO, 2005) on "Radio Inside the American Sector" and "Radio Free Europe" and gave the paper "Images of Germany in Early Cold War American News Journal Maps, 1945-1955" at the 3rd annual International History Conference, University of Frankfurt, Germany (December 2005).

■ **Jim Wellvang** is a member of the American Library Association, the Association of College and Research Libraries, and the Association for Library Collections and Technical Services. He serves on the Board of Trustees of Abbey Publications, a nonprofit corporation set up to encourage the preservation of written or recorded information.

■ **Faedra Wills** made a presentation on copyright at the South Central Voyager's User Group meeting.

■ **Lea Worcester** published "Ways of Knowing: Community Informa-tion-Needs Analysis" in *Texas Library Journal*, Vol. 80, No. 3, October 2004, and submitted for publication to *E-JASL* the essay "Problem-Based Learning: A staff development model for tight budget times" in October 2004. She joined the *Library Technol-ogy Now* editorial Board in August, 2005.

■ **Peter Zhang** was a guest panel member for UNT/TWU SLIS (repre-senting Academic Tech Services) at the Microsoft Campus, Sept. 2005

Staff Awards

Ellen Baskerville received a You Make A Difference Award, Feb. 2005.
Suzanne Beckett received the Bright Ideas Award for conceiving the idea for the Information Services employee Blog.
Darras Blevins received the You Make the Difference Award, Feb. 2005.
Kiran Bondalakunta received an Outstanding Student Award at the Spring Staff Meeting, 2005.
Michelle Buchanan received the Customer Commitment Award, July 2005, for her work with Tests and Measures queries.
Carol Byrne received a 20-year Service Award.
Debra Carter received a Hidden Heroes Award for efforts to acquire GIS resources.
Diane Casebier received a 10-Year Service Award.
Raeanne Cormier received the You Make the Difference Award twice, in Dec. 2004 and Feb. 2005.
Michael Doran received a 15-Year Service Award.
Rocky Escobedo received the You Make the Difference Award in Feb, 2005.
Diana Hines received a 15-Year Service Award and received the MavStar Award for excellent customer service.
Ann Hodges received a 10-Year Service Award.
Scott Holmes received the Hidden Heroes Award, June 2005.
Leveta Hord received a 40-Year Service Award.
Barbara Howser received the You Make the Difference Award three times, in Dec. 2004, and Feb. and April 2005.
Bobbie Stevens Johnson received a 25-Year Service Award.
Donna Kelley received the Bright Idea Award for converting several large paper reserves to CD format in June 2005.
Burton King received the Customer Commitment Award for work with Tests and Measures, July 2005.
Phuong Le received 25-Year Service Award.
Tom Lindsey was nominated by Communications Professor Lael Morgan for the Annual UT System's Library Directors' Award for Excellence for work with her Journalism 1345 class.
Delores Morgan received the You Make the Difference Award in April, 2005.
Jason Neal received the You Make the Difference Award three times, in Dec. 2004 and Feb. and April 2005.
Antoinette Nelson received the You Make the Difference Award in Dec. 2004 and April, 2005.
Robert Samson received a 25-Year Service Award.
Jean Sherwin received a 10-Year Service Award.
Virginia Pinkerton received a 20-Year Service Award.
Sue Sappington served as faculty advisor and Board Chair of the campus Wesley Foundation and served as Treasurer for TLA District 7.
Elizabeth Swift received an Applause Award for her article on the RUSA course and the You Make a Difference Award for other staff newsletter (*Connections)* articles.
Rene Tamez received a 10-Year Service Award.
C.D. Walter received the You Make the Difference Award in Dec. 2004, Feb.

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Amon Carter Museum
Association of Records Managers
    and Administrators
CitiGroup, Inc.
Jefa del Area de Acervos Historicos
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Serbian Orthodox Church
Texas State Historical Association
Tibbets Farm
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FACTS AND FIGURES

Item	FY 2004	FY 2005
Budget	$10,478,832	$11,043,931
Library Personnel	Professional: 48	Professional: 49
	Support: 77	Support: 75
Undergraduate Students	18,870	19,114
Graduate Students	6,109	6,183
Faculty	1,135	1,188
Hours Open (per week)	142	142
Circulation	122,501	139,796
Volumes (books on shelves)	1,135,443	1,144,133
Serials, Indexes, Collections available electronically	32,319	33,398
Print serial subscriptions	4,429	4,039
Electronic serial subscriptions	27,461	32,319
Number of group library training sessions conducted by Librarians and staff	775	522
Number attending library instruction sessions	16,040	15,676

Other publications available from the UTA Libraries include:

Compass Rose: The purpose of the *Compass Rose* is to raise awareness of Special Collections' resources and to foster the use of these resources. The newsletter also reports significant new programs, initiatives, and acquisitions of Special Collections.

UTA Library Notes: UTA Library Notes is intended to foster community support and appreciation for Library programs and services and to spotlight grants and contributions.

Library-News Archives: Library-News is an electronic announcement of important information regarding resources and staff offerings in the UTA Libraries. This is a free subscription list, but resources described frequently require a UTA computer account.

News You Can Use: The *News You Can Use* information sheet is issued periodically. with news of new databases, services, and events. This is distributed to students, faculty, and staff.

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